



ANCA Leo Sarkisian Internship

2011 APPLICATION PACKET - WESTERN REGION

POSTMARK DEADLINE: MARCH 15, 2011



ANCA Leo Sarkisian Internship 2011

WASHINGTON, DC, June 20-August 12

APPLICATION INSTRUCTIONS

1. Please be certain that all portions of this application are completed and returned to the ANCA-WR offices in a timely fashion. All application materials must be postmarked by **Tuesday, March 15, 2011**.
2. Please be certain that all pages of this application, including your personal statement, clearly indicate the following **Application Number**. Each page of this application includes space for the Application Number. Please note that applications downloaded from the internet do not require an application number.
3. For your convenience, three addressed envelopes are included in this packet. You may use them to submit your application, as well as provide them to your recommenders. Don't forget to provide stamps for them, if the letters will be sent separately from your application packet.
4. For your convenience, a postcard is provided, should you want to receive a receipt confirmation of your application packet. Simply, affix an appropriate stamp to the postcard and include it in your application packet. We will return the postcard to you as confirmation. We will also use the postcard to communicate comments. Please note that your application will no be considered complete until we received all materials, including your letters of recommendation. It is your responsibility to follow up with your recommenders and ensure that their letters are postmarked by **Tuesday, March 15, 2011**.
5. Always remember, if you have any questions or concerns, contact the ANCA-WR offices at 818.500.1918, or internship@ancawr.org .



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Application #: Internet Download

All application material must be postmarked no later than **Tuesday, March 15, 2011** to be considered for the 2011 Leo Sarkisian Internship Program. Applications postmarked after **Tuesday, March 15, 2011** will not be eligible for consideration.

OFFICE USE ONLY

DOP: _____

DOR: _____

NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

HM PHN _____ **CELL** _____

EMAIL _____

BIRTHDATE _____ Male Female

CITIZENSHIP _____ (For informational purposes only.)

I PREFER TO BE CONTACTED VIA:
Phone: Home Cell
 Email
 Conventional mail

I HEARD ABOUT THE ANCA LEO SARKISIAN INTERNSHIP THROUGH:

- Email
- AYF Chapter
- Former intern
- Self-initiated contact
- College career center
- Other
- News release
- Friend
- Local ANC chapter
- www.anca.org
- College Armenian club



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Please list all secondary and post-secondary institutions (high school and college/ university/trade school) attended, with the current or most recent institution as the first entry.

INSTITUTION NAME	CITY/STATE	MAJOR/MINOR	CREDITS	YEARS	GPA
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

LANGUAGE SKILLS

_____	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
_____	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
_____	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write
_____	<input type="checkbox"/> Speak	<input type="checkbox"/> Read	<input type="checkbox"/> Write

SKILLS/INTERESTS: PLEASE LIST ANY RELEVANT SKILLS AND INTERESTS.



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PROFESSIONAL EXPERIENCE: Please list any professional experience (jobs, internships, volunteer work), which may be relevant.

EMPLOYER'S NAME/ADDRESS	POSITION HELD	EMPLOYMENT DATES	RESPONSIBILITIES
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

HONORS/AWARDS: Please list any professional, educational, civic or other honors, awards and distinctions, which may be relevant.

NAME OF AWARD	DATE RECEIVED
----------------------	----------------------

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MEMBERSHIPS/AFFILIATIONS: Please list relevant memberships in and affiliations to organizations, and if applicable, include any positions held.

NAME OF ORGANIZATION	POSITION HELD	DATES OF MEMBERSHIP
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



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PERSONAL STATEMENT: Please write a brief statement on why you would like to be a participant in the ANCA Leo Sarkisian Internship Program. Please note that your statement should discuss issues and facts, which have not been provided anywhere else in this application, while taking into consideration the following questions:

- What do you hope to learn during your eight-week stay in Washington, DC?
- How will you use your acquired skills and ideas, upon your return, in your own community?

Your personal statement should be no longer than two typed 8.5x11 pages. Please include your name and your application number on the top right corner of each page. Your personal statement should be attached to this application packet at the time of submission.

LETTERS OF RECOMMENDATION: Please submit two letters of recommendation from two individuals, not related to you, with definite knowledge of your abilities and qualifications. One of the recommendation letters should ideally be from an individual, who can speak of your involvement in your community. The letters should be accompanied by the enclosed recommendation forms, and submitted to the ANCA WR by the recommender directly, or be included in your application packet. All recommendation materials must be postmarked by Tuesday, March 15, 2011.



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RECOMMENDATION FORM #1

APPLICANT NAME _____

APPLICANT PHONE _____

APPLICANT EMAIL _____

Dear Recommender,

The above named applicant has applied for the Armenian National Committee of America Leo Sarkisian Internship Program. Your thoughts and recommendation will assist the selection committee in determining the applicant's capabilities and eligibility for this intensive and highly selective public affairs program in Washington, DC.

RECOMMENDER'S NAME _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT? _____

PLEASE RETURN THIS FORM AND YOUR LETTER OF RECOMMENDATION TO:

Armenian National Committee of America - Western Region
Leo Sarkisian Internship Program
104 North Belmont Street, Suite 200
Glendale, CA 91206

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Tuesday, March 15, 2011.



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RECOMMENDATION FORM #2

APPLICANT NAME _____

APPLICANT PHONE _____

APPLICANT EMAIL _____

Dear Recommender,

The above named applicant has applied for the Armenian National Committee of America Leo Sarkisian Internship Program. Your thoughts and recommendation will assist the selection committee in determining the applicant's capabilities and eligibility for this intensive and highly selective public affairs program in Washington, DC.

RECOMMENDER'S NAME _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT? _____

PLEASE RETURN THIS FORM AND YOUR LETTER OF RECOMMENDATION TO:

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